

NEW YORK FILM ACADEMY

Satisfactory Academic Progress Policy

NYFA Students are required to meet both qualitative and quantitative academic standards. This policy insures that students are progressing through their programs of study and identifies students who may be at risk of failing.

SAP Defined

Satisfactory Academic Progress (SAP) is calculated by program for all active students at the completion of each semester. SAP calculations for students in a non-matriculating certificate programs will be calculated separately for each individual program.

Students in the Certificate, AFA or BFA programs with a cumulative GPA (Grade Point Average) less than 2.0 or students that have completed less than 66.66% of their cumulative attempted units in their current program of study have not met the minimum requirements for Satisfactory Academic Progress (SAP) for that program. Courses recorded as Incomplete, Withdrawn or with a grade of "F" are considered attempted but not completed.

Students in the MFA or MA programs with a cumulative GPA (Grade Point Average) less than 3.0 or students that have completed less than 66.66% of their cumulative attempted units in their current program of study have not met the minimum requirements for Satisfactory Academic Progress (SAP) for that program. Courses recorded as Incomplete, Withdrawn or with a grade of "F" are considered attempted but not completed.

SAP Warning Status

Students that have not met the minimum SAP requirements in the previous semester will be sent an SAP warning letter at the beginning of the following semester. Students in an SAP warning status will remain eligible for federal student aid funding and will be offered additional support services to improve their grades and GPA. Students meeting the minimum SAP requirements during the following semester will be returned to satisfactory academic status.

SAP Probation Status

Students who have been placed in a warning status that fail to meet to meet the minimum SAP requirements at the completion of their "warning" semester may be terminated from financial aid eligibility at NYFA.

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Students that have been terminated for failing to meet SAP requirements who then petition for re-admission to their original program will be placed in SAP Probation Status. Students in this status will be ineligible for financial aid funding.

Students that have not met the minimum SAP requirements for two consecutive semesters (regardless of a break in attendance) will be placed in SAP Probation status. Students in this status are not eligible for Federal Student Aid Funding and are notified of this status via an SAP Probation letter.

SAP Appeal Process

Students may request an appeal of the SAP probation decision by completing an SAP appeal form and scheduling a meeting with an Academic Advisor to complete an academic plan. Appeals must include all supporting documentation indicating why the students was unable to maintain SAP during the previous semester.

The completed SAP appeal form and academic plan must be returned to the Financial Aid office for review. Approved appeals will result in a reinstatement of the student's financial aid eligibility. Students that are not receiving financial aid will be contacted by the Registrar's office to complete both an appeal form and academic plan. Students are notified of the approval or denial of their appeal via the Appeal Letter sent by the Academic Advisor. Approved appeals will result in a reinstatement of the students aid funding.